

MINUTES

Minutes of the Board of Trustees
Reclamation District No. 537
July 9, 2020

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a special meeting of the Board of Trustees of Reclamation District No. 537 was called to order by President Kristen Pigman on Thursday, July 9, 2020, at 9:00 am at the offices of the District located at 1420 Merkley Avenue, Suite 4, West Sacramento, CA 95691. Kent Lang acted as Secretary.

1. Meeting Attendance: Meeting attended by Trustees: Kent Lang, Bill Mattos, Ross Peabody, Kristen Pigman and Thomas Ramos. Also, in attendances was: Manager Kyle Lang, Ric Reinhardt, MBK, Tim Mallen, RD 900 Manager, Richard Yeung, Dustin Dumars, and Dan Ramos.
2. Approval of Agenda:
Trustee Lang made the motion to approve the agenda as presented. Trustee Pigman seconded the motion and it carried a 5-0 vote approving the agenda.
3. Approval of minutes of the Board meeting of June 11, 2020:
Trustee Peabody made the motion to approve the minutes. Trustee Mattos seconded the motion and it carried a 5-0 vote.
4. District Finances:
Presented to the Board were the Check Register and County Claim Forms from June 2020 and all the Bank Reconciliations for June 2020. The Board ratified all District Finances presented.
5. Public Comment:
No public comments were made.
6. Discussion on defining duties between CPA and General Manager:
General Manager Lang and CPA Dumars discussed meeting with RD 900 admin to define scopes of work at next meeting.
7. Discussion on compensation for newly duties assigned for General Manager:
Trustee Pigman suggested general manager Lang create a proposal of new duties and cost for next meeting. Tina with MBK said they can offer some assistance in defining scope.
8. Discussion on items regarding transition RD 785 and RD 827 into RD 537. Any information regarding outstanding loans, bills, projects, maintenance needs on levees, ditches and pumps.:
Dan Ramos, Rich Yeung, and Trustee Peabody shared projects are closed out and RD 827 has goats coming to clean bypass levee. CPA Dumars will work with RD 900 and Tracy Kane regarding any financial assistance to bringing RD 537 up to date.
9. Update from MBK including LOI/SWIF, maintenance contracts 785/827, FMAP SAFCA/537 agreement amendment for Corp Yard and SWIF, CAMU, DWR construction and internal drainage contract.:

Ric Reinhart with MBK discussed Bryte landfill is officially no more. DWR contractor is completing the CAMU Pad. Tina said FMAP payment from DWR should be arriving in 6 to 8 weeks. Board reviewed SAFCA/RD 537 Agreement. A discussion was held. Upon motion duly made by Trustee Thomas Ramos, seconded by Ross Peabody and unanimously passed subject to legal review by David Aladjem.

10. Discussion regarding transition away from RD 900. Items include mail, records, financial and future meeting site.:

General manager Lang discussed opening a P.O. Box 655, Woodland, CA 95776 for RD 537 mail, records can be stored at Lang's office in Woodland, and new meeting location suggested was Elk Horn Fire Station. Fire Chief Yeung said it would be fine.

Discuss and approve opening a private account with First Northern Bank, signers and details.:

A discussion was held. Upon motion duly made by Trustee Kristen Pigman, seconded by Tom Ramos and unanimously passed.

Dustin Dumars will facilitate setting up account. A discussion was held. Keep invoices with checks and info available to all trustees. Dustin Dumars will prepare an engagement letter for the board's consideration authorizing his services.

11. Manager's Report

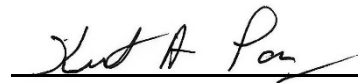
General manager Lang discussed Steve Hardesty dozing the ditch spoils from cleaning earlier in the year once the spoils were dry enough. Gates are fully repaired and painted.

12. Informational Items

No informational items were addressed.

13. Adjourn:

Trustee Pigman made a motion to adjourn. Trustee Lang seconded the motion and it carried a 5-0 vote.



Kent Lang, Secretary