

MINUTES
Minutes of the Board of Trustees Reclamation District No. 537
October 1, 2024

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a regular meeting of the Board of Trustees of Reclamation District No. 537 was called to order by Trustee William Mattos on Tuesday, October 1, 2024, at 9:08 am in-person and via Teams online meeting.

1. Meeting attendance/introductions: Meeting was attended by Trustees William Mattos, Dan Ramos, Thomas Ramos, and Ray Yeung. Ross Peabody joined the meeting at 9:30. Also in attendance were Dustin Dumars, Tina Anderson, and Nichole Leonard.
2. Approval of agenda:
Trustee Dan Ramos made a motion to approve the agenda, Trustee Thomas Ramos seconded. Motion passed 4-0-1.
3. Approval of minutes of the Board Meetings from June 4 and June 28, 2024.
Trustee Thomas Ramos made a motion to approve the agenda, Trustee Dan Ramos seconded. Motion passed 4-0-1.

Public Comment on Non-Agenda Items District

No members of the public attended the meeting.

Business/Action Items

1. Report on District Finances

Mr. Dumars presented informational items including the District's balance sheet and a summary of District funds. He reported the debt owed to Reclamation District No. 900 is still on the books, though RD 900 has already written it off. To properly remove the debt from RD 537's books, the District will need meeting minutes from Trustees of RD 900 addressing the debt having been nullified. Trustee Thomas Ramos will coordinate with Blake Johnson of RD 900.

Mr. Dumars suggested the District adopt an electronic payment system. This will make payments to some entities easier and increase the District's ability to share financial information. Mr. Dumar will meet with Trustee Thomas Ramos regarding the system bringing a proposal to the Board.

2. Corp Yard

a. Update on Grading Project

WEAP training occurred on Wednesday. Ms. Anderson will confer with Mr. Andrews and Mr. Albertson regarding traffic control on the leach field. The CLSM sample was rejected by the District engineer and Forgen is working on a new source for the material. Trustee Mattos reported that he is working with Kyle Lackner of Forgen, on additional work

Trustee Dan Ramos will coordinate a meeting with the County to discuss the plans for the remaining work other than the building.

b. Planned Bids

Any additional work not accomplished by Forgen will be added to the building bid.

c. Comstock Budget Amendment

Trustee Dan Ramos will contact Comstock-Johnson regarding the budget amendment. Trustee Thomas Ramos made a motion to approve the amendment, pending final negotiation with Comstock-Johnson. Trustee Peabody seconded and the motion passed 5-0-0.

3. SAFCA Contribution to District Budget

Ms. Anderson presented a budget memo showing projected levee expenses now that the levee has been set back and the projected budget shortfall.. The District would also like Rodent Control and Roadway Maintenance added to the budget for the Yolo Bypass levee. SAFCA wanted potential revenue added to the budget memo; Trustee Daniel Ramos is working on the estimate. Ms. Anderson will update the budget memo and. the District will present it to SAFCA at a future date.

4. Engineers' Report and Updates (MBK):

a. FMAP Update

Ms. Anderson reported there are still funds left in the District's O&M budget. The District plans to remove downed trees and is looking into a possible repair of an erosion site.

b. FEMA

The District is still waiting for FEMA's reimbursement.

Informational Items

1. Manager's Report

Manager Mattos reported that the District's next inspection is on October 30. He plans to mow a final time ahead of the inspection. He also reported that he inspected the entire levee and has put bait stations where there is rodent activity, rather than spaced every 300 feet.

Manager Mattos reported that the culverts have been pumped dry for construction and that if any needed maintenance is needed, now is the time.

Trustee Dan Ramos reported that there is some vegetation control needed on the bypass levee, north of I-5.

2. WSAFCA Update

Trustee Thomas Ramos had nothing to report.

3. Additional Informational Items/Trustee Comments

Trustee Mattos suggested the District invest in an excavator with a further reach for their O&M needs, and will bring a quote to the board once he finds a suitable piece of equipment.

4. Adjourn

Trustee Mattos made a motion to adjourn the meeting. Trustee Yeung seconded. The meeting concluded at 10:30 am.