

MINUTES
Minutes of the Board of Trustees Reclamation District No. 537
December 5, 2023

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a regular meeting of the Board of Trustees of Reclamation District No. 537 was called to order by President William Mattos on Tuesday December 5, 2023, at 9:00 am in-person and via Teams online meeting.

1. Meeting attendance/introductions:

Meeting was attended by Trustees William F. Mattos, Dan Ramos, Tom Ramos, Ray Yeung and Ross Peabody. Also in attendance was General Manager William A. Mattos and District consultants, Rebecca Smith, Tina Anderson, Nichole Leonard, and Dustin Dumars.

2. Approval of agenda

Trustee Dan Ramos made a motion to approve the agenda, Trustee Yeung seconded. Motion passed 5-0-0.

3. Approval of minutes of the Board Meeting on October 3, 2023

The District moved this item to the Special Meeting Agenda for December 8, 2023.

Public Comment on Non-Agenda Items District

No members of the public attended the meeting.

Business/Action Items

1. Report on District Finances

Mr. Dumars presented financial reports including the budget, balance sheet, and outstanding bills. The District will fully expend their 2023 FMAP budget. There is no balance remaining on the 580 backhoe. The District's 2019-2020 audit is complete. The District is considering opening a money market account in addition to their checking account.

2. Engineers' Report and Updates (MBK):

a. Maintenance contracts

Trustee Dan Ramos moved to approve the MBK contract, Trustee Yeung seconded, and the motion passed 5-0-0.

b. FMAP Update

Trustee Dan Ramos moved to adopt Resolution 2023-12-01, the 2024 FMAP Exhibit E Resolution Accepting Funds, Trustee Peabody seconded, and the motion passed 5-0-0.

c. CAMU Update

Ms. Anderson reported that the specifications for the Corp yard will be available for the District's review at the Friday meeting. Trustee Peabody requested a copy of the special provisions from the contract. Ms. Anderson also explained that due to additional design and engineering work, GEI and Geosyntec needed to request additional funding. She further reported that there was enough funding remaining in the budget to accommodate the requests.

i. Review and consider GEI Consultants contract amendment to authorize additional

funding

- ii. Review and consider Geosyntec Consultants contract amendment to authorize additional funding

Trustee Dan Ramos moved to approve both budget amendments, Trustee Yeung seconded, and the motion passed 5-0-0.

3. Attorney's Report

Ms. Smith stated that there will be a change in how the Yolo Subbasin Groundwater Agency allocates fees. She recommended the District consider whether they want to remain members and suggested they look into what other local reclamation districts will do.

4. Manager's Report

General Manager Mattos reported that he was not able to attend the fall inspection, but he did follow up with the inspector. He reported that the inspection report included the RD 900 levees, which are not the District's responsibility. He also reported that vegetation and rodent control services have been contracted. Ms. Anderson stated that she would attend the spring inspection with Manager Mattos. Manager Mattos also reported that he had been in contact with CalOES, and that the District will be receiving a stocked flood fight container in mid-January.

5. WSAFCA Update

Trustee Thomas Ramos reported that the Yolo Bypass project south of Interstate 80 has been completed. He stated that there is another project near the West Capitol Raceway that will begin in the spring.

6. Trustee Mattos adjourned the meeting at 10:05 am.